

COMMISSIONERS APPROVAL

LUND *SL*

THOMPSON *CA*

CHILCOTT *af*

TAYLOR (Clerk & Recorder)

Date.....February 2, 2006

Members ..... Commissioner Greg Chilcott,  
Commissioner Alan Thompson, and Commissioner Betty Lund

Minutes: Glenda Wiles

The Board met with Administrative Director Skip Rosenthal in regard to various administrative matters, which included the following:

Discussion of the sub-recipient agreement (updated certifications and assurances) for MR TMA: It was noted that Commissioner Chilcott is a member of the Board of Directors for MR TMA. Commissioner Lund made a motion to have the Chairman sign this agreement. Commissioner Thompson seconded the motion and all voted "aye".

Skip also discussed the continuation of the WIC contract through Department of Public Health and Human Services for the Breast Feeding Grant in the amount of \$18,000.00. Commissioner Thompson made a motion to approve of the Task Order for the Breast Feeding Grant through the Ravalli County WIC Program. Commissioner Lund seconded the motion and all voted "aye".

In regard to the Victor CTEP Project, the final change orders have been processed and paid. The Certificate of Completion has been signed and the trip hazard issue in front of one of the storefronts has been addressed. Skip stated the account can be closed with the state under this project number, or the County has the option to address any other small items, which include the elevations on other portions of the sidewalks. If the Commissioners want to pursue the elevation issues, then the Commissioners should not close this project with the State, in case other monies are needed. The Board concurred they should leave this account open.

Skip presented an Employee Action Form for the hiring of a 9-1-1 Dispatcher.

In other business the Board met to open snowplow bids for the Airport. Present at this meeting were Airport Advisory Board Members Fred Haaskamp and Dave Hedditch, along with Travis Eichman of Morrison and Maierle, INC. Bids were received from the following vendors:

- Western Plains Machinery with a 10% bid bond for a total base bid of \$199,950.00
- Instate Truck Center with a 10% bid bond for a total base bid of \$159,487.00

Commissioner Thompson made a motion to have the Airport Board and Engineer review the bids and give a recommendation of award. Commissioner Lund seconded the motion and all voted "aye".

Due to the regular meeting of the Commissioners, other comments were allowed that are not otherwise on the agenda. Airport Advisory Board Chairman Dave Hedditch asked the Commissioners if they directed County Attorney George Corn to stop any investigation involving Gwen Haas, whereby she allegedly misrepresented herself to federal authorities as a member of the Airport Advisory Board in order to stop certain actions on the GPS. The Board advised Dave that they had no discussion with George on this matter. It was agreed to set up a meeting with County Attorney George Corn and members of the Airport Advisory Board. It was also agreed that Chairman Chilcott would contact James Cooney, who is the FAA Operations Inspector in Helena, for further information on this issue.

Discussion also included the alleged events that occurred, with requests for investigation to the Sheriff's Office.

In administrative matters, Commissioner Lund made a motion to adopt Resolution No. 1794, which is a budget transfer of monies within the Clerk & Recorder's Office. Commissioner Thompson seconded the motion and all voted "aye".

Commissioner Thompson made a motion to adopt the minutes of September 26, 2005 through October 7, 2005. Commissioner Lund seconded the motion and all voted "aye".

Commissioner Thompson made a motion to grant a one-year conditional approval extension to the Fournier Lot #1 Subdivision, based on the Planning Staff's recommendation. Commissioner Lund seconded the motion and all voted "aye".

In other business the Board met with Extension Agent Rob Johnson for a discussion of budget. Rob presented a budget agreement that includes Rob's and the Extension Office clerical salary. Rob's salary included the 2.7% increase that has been discussed in previous meetings. It was noted that this increase would fall short in the Extension budget by roughly \$350.00. Extension Agent Kathy Hammar has also tendered her resignation effective March 31, 2006. Vacation and sick leave benefits must be paid out upon Kathy's ending employment. Commissioner Thompson made a motion that the County pays the recommended 65% of the base salary. Discussion of this motion occurred. Commissioner Lund stated the budget does not allow for this increase along with the buy-out of benefits when Kathy Hammar terminates her employment. Commissioner Chilcott stated he would be willing to go up to 60-61% but not up to 65% of the Clerk & Recorder's salary. Commissioner Thompson withdrew his motion due to a lack of second. Commissioner Thompson then made a motion to increase 2.7% above

his base salary of 26,516.00, which would bring the agent 61.4% of the Clerk & Recorder's Salary, which will total an increase of \$715.93. This \$715.93 will be transferred from the Commissioners' Budget of General Unanticipated Revenue into the Extension Budget. Commissioner Lund seconded the motion and all voted "aye".

Commissioner Thompson attended a Human Resource meeting during the afternoon hours.